



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB# 01132022KC - CTE Classroom Repairs & Renovations District 3 (3) Locations**  
**DEADLINE: January 13, 2022 @ 11:00 AM, Central Time**

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. A mandatory Pre-Bid Conference will be held at the school and location listed below:

**Raleigh Egypt HS, 3970 Voltaire Ave., Memphis, TN 38128 at 9:30am CST**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to Kim Carpenter, [carpenterk@scsk12.org](mailto:carpenterk@scsk12.org) and LaJuanna Jones-Sulton, [jonessultonlm@scsk12.org](mailto:jonessultonlm@scsk12.org) by 2:00PM/CST on January 6, 2022. Subject line of email shall read "IFB# 01132022KC - CTE Classroom Repairs & Renovations District 3 (3) Locations". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum on Procurement's website on January 10, 2022 by 4:00PM.

### IMPORTANT DATES:

|                                     |                                    |
|-------------------------------------|------------------------------------|
| <b>Bid Release</b>                  | <b>December 17, 2021</b>           |
| <b>Pre-Bid Meeting</b>              | <b>January 4, 2022 @ 9:30am</b>    |
| <b>Questions or Requests Due</b>    | <b>January 6, 2022 @ 2:00pm</b>    |
| <b>Questions and Answers Posted</b> | <b>January 10, 2022 @ 4:00 pm</b>  |
| <b>Bid Due / Bid Deadline</b>       | <b>January 13, 2022 @ 11:00 am</b> |

Thank you.  
Procurement Services  
Shelby County Schools